

Privacy Policy of Impex-ED LLC

Effective Date: 25.10.2024

This Privacy Policy describes the procedures for processing and protecting personal data that Impex-ED LLC (hereinafter referred to as the "Company") receives from users on its website. By using the website, you agree to the terms of this Privacy Policy.

1. Definitions

1.1. Personal Data — any information relating to an identified or identifiable individual. **1.2. Processing of Personal Data** — any action performed with personal data, including collection, recording, storage, use, modification, transfer, and destruction. **1.3. User** — an individual visiting the Company's website and providing personal data through the website.

2. Information Collected

2.1. The Company collects personal data provided voluntarily by users, including, but not limited to:

- Full Name;
- Contact information (phone number, email address);
- Information about the company represented by the user;
- Information necessary for customs clearance (when availing of services).

3. Purposes of Personal Data Processing

3.1. The data collected is used for the following purposes:

- Processing applications for customs clearance;
- Providing services offered on the website;
- Improving the quality of service and the website;
- Fulfilling obligations to website users;
- Informing users about new services, promotions, and offers from the Company;
- Record-keeping and compliance with the requirements of Russian legislation.

4. Personal Data Protection

4.1. The Company takes all necessary organizational and technical measures to protect users' personal data from unauthorized access, alteration, disclosure, or destruction. 4.2. Access to personal data is restricted to authorized Company employees whose duties require such access.

5. Transfer of Data to Third Parties

5.1. The Company undertakes not to transfer personal data to third parties without the user's consent, except in cases required by Russian law or necessary to fulfill obligations to the user. 5.2. As part of providing customs and logistics services, the Company may transfer personal data to:

- Partners involved in fulfilling commitments (transport companies, customs representatives, etc.);
- Government bodies upon request, in compliance with Russian legislation.

6. Data Retention Period

6.1. Personal data is retained by the Company only for the duration necessary to achieve the purposes of processing or for the period required by Russian legislation.

7. User Rights

7.1. Users have the right to:

- Request information about their personal data processed by the Company;
- Request the clarification, blocking, or deletion of their personal data if it is incomplete, outdated, or inaccurate;
- Withdraw their consent to the processing of personal data at any time by sending a written notice to the Company;
- Seek protection of their rights through authorities empowered to protect data subjects' rights.

8. Cookies

8.1. The Company uses cookies to improve the website's functionality and enhance the user experience.

8.2. Users may disable cookies by changing browser settings; however, this may affect website functionality.

9. Changes to the Privacy Policy

9.1. The Company reserves the right to amend this Privacy Policy. The new version will take effect upon posting on the website. 9.2. Users are encouraged to regularly review this Policy to stay informed about the current data processing practices.

10. Contact Information

For any questions related to this Privacy Policy or the processing of personal data, please contact us:

Impex-ED LLC

Address: Moscow, Ostrovityanova 7

Phone: 8 (495) 055-44-24

Email: impex-ed@yandex.ru

This Privacy Policy is drawn up in accordance with the requirements of the Federal Law of the Russian Federation "On Personal Data" and other regulatory acts governing the protection of personal data.